

# Dietetic Internship: Requirements & Matching Details

## Admission Requirements

Admission into the SCH Dietetic Internship requires standards to ensure acceptance of quality students who are likely to pass the program successfully. These requirements, in addition to DICAS requirements, are listed below:

- Minimum cumulative undergraduate GPA of 3.0 or higher
  - Minimum DPD GPA of 3.0 (preferred)
  - MNT courses completed within the last 5 (preferred)
- Signed and valid DPD Verification Statement
- Master's degree or proof of ability to complete a master's degree by the end of the DI program.
  - Applicants to the Full-Time DI track must have  $\geq$  20% of graduate program requirements completed at the time of application to SCH DI.
  - Applicants to the Part-Time DI track need only to submit proof of acceptance into a graduate program at the time of application to SCH DI.
  - See below for further instructions based on the desired pathway.

Upon review of submissions, Program Leadership will select applicants for a video interview.

We are looking for applicants with competitive GPAs, strong work and/or volunteer experience, excellent communication skills, self-initiative, and a strong interest in the field of nutrition and dietetics.

## Additional Instructions for U of MN MPS Program Preselect Applicants

This application pathway is for those interested in completing their master's degree via the University of Minnesota 12-month MPS Program.

**DI Application Deadline(s):** January 8, 2024, or August 12, 2024

**DI Application Additional Requirements:** See [MPS Preselect Admission Procedures](#) for full instructions.

**Contact for MPS Program:**

Corrie Marion MS, RD  
MPS Program Coordinator  
[cmarion@umn.edu](mailto:cmarion@umn.edu)

## Additional Instructions for Affiliated Online Program Preselect Applicants

This application pathway is for those interested in completing their master's degree in a 100% online program either before completing their internship, or concurrently with their internship.

**DI Application Deadline:** January 8, 2024

**DI Application Additional Requirements:** See [Preselect Admissions Procedures](#) for full instructions.

**Contact for online Master's Program:**

**For Andrew's University:**

Sherri Isaak MS, RD, CDCES,  
BC-ADM, DipACLM  
Director, Dietetics Internship,  
Associate Professor  
[isaak@andrews.edu](mailto:isaak@andrews.edu)

**For Rosalind Franklin University:**

Melissa Bernstein PHD, RD, LD  
FAND Chair, Program Director,  
Associate Professor  
[Melissa.Bernstein@rosalindfranklin.edu](mailto:Melissa.Bernstein@rosalindfranklin.edu)

**For Ohio University:**

Vatsala Maitin Ph.D.  
Assistant Professor of Instruction,  
Food and Nutrition Sciences  
[Maitin@ohio.edu](mailto:Maitin@ohio.edu)

## Additional Instructions for National Match Applicants

This application pathway is for those who already have their master's degree, or who would like to complete their master's degree via a program not affiliated with SCH DI.

**DI Application Deadline:** February 15, 2024, via DICAS / D& D Digital.  
See below for more information.

**DI Application Additional Requirements:** Application fee as a check for \$50 paid to the order of the St. Cloud Hospital and mailed to the Program Director at:

Sierra Quarnstrom  
River Campus Administration  
1200 Sixth Avenue North  
St. Cloud, MN 56303

SCH DI uses the centralized application process, DICAS, for those not participating in preselect.

See the website for specific dates and deadlines at <https://dicas.liaisoncas.com/>

Or, contact DICAS with further questions regarding this process:

**Phone:** 617-612-2855

**Email:** [dicasinfo@dicas.org](mailto:dicasinfo@dicas.org)

D & D Digital is used for the matching process.

See the website <https://www.dnndigital.com/> or contact D & D Digital for further information:

D & D Digital  
3100 S Riverside Drive  
P.O. Box 887  
Ames, Iowa 50010

**Phone:** 515.292.0490

**Email:** [info@dnndigital.com](mailto:info@dnndigital.com)

## Post-Matching

Students are required to agree to intern contract requirements, see the St. Cloud Hospital Internship Contract for details.

Please see the Non Employee Student Requirement Form (PDF) to see what is required at least three weeks before starting the program. Paperwork should all be sent as one packet to [Michella.Frank@centracare.com](mailto:Michella.Frank@centracare.com).

Required information should be gathered as soon as possible since some information/immunizations may take several weeks to process. Once all required paperwork has been received, you will be eligible to start, and you will be contacted to confirm your eligibility to attend orientation. Late start dates are not accepted except in cases of intern medical emergencies. If all information is not received prior to 3 weeks before the start date of the program, interns may forfeit the entire program.


Any required transcripts, the \$50 application fee (unless applying via preselect), and/or any other hard copy items, can be mailed to:

Sierra Quarnstrom  
CentraCare Clinic - River Campus Administration  
1200 Sixth Ave North  
St. Cloud, MN 56303

## Registration Requirements

Requirements for Registration are established by the Commission on Dietetic Registration (CDR). The present eligibility requirements are described on the ACEND page of the Academy of Nutrition and Dietetics website at <https://www.eatrightpro.org/acend/students-and-advancing-education/students-and-advancing-education-intro> and include the following:

1. Complete a minimum of a bachelor's degree at a U.S. regionally accredited university or college and course work accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics.
2. Complete an ACEND-accredited supervised practice program at a health care facility, community agency, or a food service corporation, or combined with undergraduate or graduate studies.
3. Pass a national examination administered by the Commission on Dietetic Registration (CDR). Information about the examination can be found on the CDR website at [www.cdrnet.org](http://www.cdrnet.org).
4. Complete continuing professional education requirements to maintain registration.



**Please Note!** Effective January 1, 2024, the Commission on Dietetic Registration (CDR) will require a minimum of a master's degree to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN). In addition, CDR requires that individuals complete coursework and supervised practice in program(s) accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). In most states, graduates also must obtain licensure or certification to practice. Graduates who successfully complete the ACEND-accredited dietetic internship program at St. Cloud Hospital are eligible to apply to take the CDR credentialing exam to become an RDN.

In addition to the preceding requirements for registration, the State of Minnesota has a licensure requirement. Minnesota Statutes define licensure and states in 148.630 (a) No person may engage in dietetics or nutrition practice unless the person is licensed as a dietitian or nutritionist by the Board. No person may use the title "dietitian," "licensed dietitian," "nutritionist," "licensed nutritionist," or any other occupational title using the word "dietitian" or "nutritionist" unless so licensed by the board, nor shall any person hold out dietitian or nutritionist unless so licensed. Additional information is available at <http://mn.gov/boards/dietetics-and-nutrition/>. Several other states have licensure/certification requirements. For more information about licensure requirements in these states, see the state licensure agency contact list posted on the Commission on Dietetic Registration website at <https://www.cdrnet.org/LicensureMap>.

**Academy of Nutrition and Dietetics Membership Information:** As an intern enrolled in an ACEND-accredited dietetic internship program, you are eligible for student membership in the Academy of Nutrition and Dietetics. Membership is required for the SCH DI Program. Membership benefits include career resources, information resources, educational opportunities, policy initiatives and advocacy, publications and subscriptions, science and quality and networking and promotion. Visit the Academy of Nutrition and Dietetics website at <http://www.eatrightpro.org/> or contact the Program Manager if you have questions about how to apply for membership. Membership is required for all interns in the SCH DI.