



Patient Request for Health Information

Patient Information:

First Name: _____ MI _____ Last Name: _____

Previous name(if applicable): _____

Address: _____ City, State, Zip: _____

Phone Number (_____) _____ Date of Birth ____/____/____

I would like records from this specific Hospital, Clinic, or Provider:

Date(s) of Service: ____/____/____ through ____/____/____ (if not specified, most recent will be sent)

Information Requested:

History and Physical Pathology Reports Radiology Reports Discharge Summary

Consult Reports Emergency Room Notes Laboratory Reports Progress Notes

Operative/Procedure Notes Assessment/Evaluation Immunizations

Other (please specify): _____

Format Requested:

Paper CD My Chart (If you do not have an account, please visit CentraCare.com)

Email _____

(By choosing this option, I acknowledge there may be security risks to my health information while in transit)

Other (please specify) _____

I would like my records sent to:

Name: _____

Address: _____

City, State, Zip: _____

Email address (If requested format): _____

Patient or Personal Representative Signature

Date

Printed Name

Relationship to Patient

CentraCare recognizes a patient's right under HIPAA to access copies of their health information. There may be a charge associated with processing a request and producing requested records.





Instructions

Please complete this form in its entirety so that we can properly identify you, the information you are requesting, as well as how and where you would like it sent. Be sure to sign and date the bottom before sending it to one of the following sites or emailing to CentraCareRecordRelease@CentraCare.com:

If you are requesting records from...	Please send your completed form to...
St. Cloud Hospital Services Recovery Plus Programs Clara's House Wound Center	CentraCare St. Cloud Hospital Attn: Health Information Management Department 1406 6 th Ave N St. Cloud, MN 56303 Ph: 320-255-5624 Fax: 320-255-5739
Albany Clinic Benton County Jail Medicine Coordinated Care Clinic Heart & Vascular Center Northway Clinic River Campus Clinics St. Joseph Clinic Stearns County Jail Medicine Becker Clinic Big Lake Clinic Eye Clinic Midsota Plastic Surgery Quick Clinics St. John's Clinic Sleep Center Urology Clinic	CentraCare River Campus Attn: Health Information Management Department 1200 6 th Ave N St. Cloud, MN 56303 Ph: 320-240-7872 Fax: 320-255-5691
CentraCare Plaza Clinics St. Cloud Medical Group Southway Rehabilitation Sartell Behavioral Health Midwest Occupational Medicine Child Advocacy Center	CentraCare Plaza Attn: Health Information Management Department 1900 CentraCare Circle St. Cloud, MN 56303 Ph: 320-229-4937 Fax: 320-229-5151
Sauk Centre Clinics and Hospital Paynesville Clinics and Hospital Belgrade Clinic Eden Valley Clinic Richmond Clinic	CentraCare Sauk Centre Attn: Health Information Management Department 425 Elm Street N Sauk Centre, MN 56378 Ph: 320-352-2221 Fax: 320-351-1740
Long Prairie Clinics and Hospital Eagle Valley Clinic Melrose Clinics and Hospital	CentraCare Long Prairie Attn: Health Information Management Department 50 CentraCare Drive Long Prairie, MN 56347 Ph: 320-732-7258 Fax: 320-732-7322
Family Health Clinic	CentraCare Family Health Clinic Attn: Health Information Management Department 1555 Northway Drive, Suite 200 Saint Cloud, MN 56303 Ph: 320-240-3157; Fax: 320-240-3164