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Owner: Sierra Quarnstrom:
DIETETIC INTERNSHIP
PROGRAM MANAGER
Area: Clinical Nutrition Services
Regulatory Tag:
Applicability: *CentraCare - Saint Cloud
Hospital*

Intern Rights

PURPOSE

To assure the rights of dietetic interns with regard to privacy of personal information, access to personal files, and access to support services.

CentraCare adopts the following Policy/Procedure for:

St. Cloud Hospital

POLICY

- A. All personal dietetic intern information will be housed within the dietetic internship program with the exception of health care records and background check results which will be housed in the education department.
- B. Dietetic interns are allowed to access their personnel file upon written request to the Program Director or Program Manager.
- C. Dietetic Interns may access St. Cloud Hospital Services as private customers however will not receive financial support through CentraCare.

PROCEDURES

- A. St. Cloud Hospital Dietetic Internship Program Leadership will maintain all personal intern records within the program itself and will be maintained for a minimum of 7 years.
- B. Personal records may be viewed by the dietetic intern upon written request and will be provided to the intern within 5 business days of the request.
- C. Dietetic Interns are allowed full use of St. Cloud Hospital services to include use of emergency room, counseling services, and clinic referrals without CentraCare financial support. Interns are encouraged to maintain their own health insurance.

REFERENCE CITATIONS

APPROVING COMMITTEE(S)

SCH DI Work Group

Attachments:

Approval Signatures

Approver

Date

Sierra Quarnstrom: DIETETIC INTERNSHIP PROGRAM MANAGER 07/2019

Applicability

CentraCare - St. Cloud Hospital